

SUSTAINABLE PROCUREMENT POLICY STATEMENT

DEFINED
INTERIORS

Defined Interiors Limited works with clients to deliver projects and services in the commercial office fit out sector

We will work with our people, clients, sub-contractors and partners to embed a sustainable culture within all operational areas.

Sustainable Procurement is a method by which we ensure that the goods and services we purchase or hire, are as sustainable as possible with the least impact on the environment but with the highest positive social impact. As a business we recognise our role to protect the environment and the community, now and for the future. For Defined Interiors this means Supply Chain transparency, partnering with the best sub-contractors and seeking sustainable materials.

During the procurement process we must consider social, environments and economic impacts as factors in our direct employees and sub-contractors decision making.

Defined Interiors will strive to achieve the following in order to maintain Sustainable Procurement:

- Encourage and engage supply chain to develop a pro-active approach to sustainability issues and deliver sustainable solutions
- Work collaboratively with our Supply Chain to improve sustainability performance
- Embed sustainability in tender documents
- Identify and review sustainability risks and impacts in the services we procure
- Ensure relevant and up-to-date training is undertaken by staff to develop knowledge and understanding of
- We will dispose of waste in an environmentally responsible way
- Work closely with our supply chain to achieve zero safety incidents on the projects we deliver
- We will keep accurate records of all purchasing decisions for future comparisons to ensure we are progressing in our sustainability or procurement.
- We commit to reviewing the policy annually

Improving our sustainable procurement performance is an on-going process and it is important to continually work alongside our supply chain in our aim to become more sustainable.

Our Environmental Management System which meets the requirements of ISO 14001:2015 provides a robust framework within which we operate and sets out how we effectively identify manage and control our environmental risks and opportunities.

The Sustainable Procurement Policy Statement is made available to all staff and interested parties as requested and is regularly reviewed to ensure continuing suitability.



Date: 12th February 2024

Dominic Maher (Owner of Defined Interiors)